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13 November 1957

MEMORANDUM FOR: Mr. Houston

supporting application for the Harvard Business School, the following three specific items must be covered: (1) What can offer fellow students in the course, (2) what should get from the course, and (3) indications of what kind of a man is; that is, sort of a social traits profile covering such things as his hobbies, community interests, etc. 2. The letter should be addressed to: Assistant Dean William P. Gormbley Director, Advanced Management Program Harvard Graduate School of Business Administration Soldiers Field Boston 63, Massachusetts 3. I will be grateful to have your letter by 22 Movember so that I may get it to the Office of Training by the deadlins they have imposed. SA/DDS/JER:epr Distribution: 0 - Addressee 11 - DD/S Chrono 1 - DD/S Subject	1.	With further reference to	the matter of a letter recommendation
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